

## **Privacy Notice for Internal Drainage Board Governance research project**

- The data controller is the Department for Environment, Food & Rural Affairs (Defra). You can contact the Defra Data Protection Officer at: Area 4A, Nobel House, 17 Smith Square, London SW1P 3JR. Email: [data.protection@defra.gov.uk](mailto:data.protection@defra.gov.uk)
- The Contractor for Internal Drainage Board Governance research (the Contract is CAG Consult LLP (trading as CAG Consultants), a limited liability partnership registered in England under number OC374324. You can contact CAG Consultants' Data Protection Officer at 150 Minories, London, EC3N 1LS. Email: [privacy@CAGConsult.co.uk](mailto:privacy@CAGConsult.co.uk).
- Defra and its Contractor will be processing your personal data solely for research purposes.
- Defra are collecting your data as part of their public task, and CAG Consultants are processing your data on behalf of Defra.
- We (CAG Consultants) may share your personal information with the Associates that we are using to help us deliver the research. Where we do this, we require them to comply with our data protection protocols, and only process data in the ways described in this privacy notice. Our Associates for this contract are:
  - Rachel Crozier
  - Nicola Wilson
  - Steven Trehwella (trading as Rivelin Bridge Ltd)
- We may share your personal information with other third parties where required by law, or where we have another legitimate interest in doing so, for example:
  - electronic survey service providers
  - off-site archiving and storage facilities
  - IT (including back-up) services
- All our third-party service providers are required to take appropriate security measures to protect personal information about Data Subjects in line with the law. We do not allow our third-party service providers to use the personal data of Data Subjects for their own purposes. We only permit them to process such personal data for specified purposes and in accordance with our instructions.
- Your personal data will not be shared or disclosed to any other party outside Defra and the Contractor without your explicit consent.
- CAG Consultants use some processors whose servers and offices are located in the USA, so your personal information may be transferred to, stored, or processed in the USA. These processors participate in, and have certified their compliance with, the EU-U.S. Privacy Shield Framework. They are committed to subjecting all personal information about Data Subjects received from European Union member countries in reliance on the Privacy Shield Framework, to the Framework's applicable principles.<sup>1</sup>

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<sup>1</sup> The GDPR does not impose a requirement for personal data to remain within the EU. In fact, the GDPR permits the transfer of personal data to non-EU countries in line with a number of recognized methods, including standard contractual clauses and frameworks such as the EU-US Privacy Shield.

- The personal information you provide will be erased from any computers, storage devices and storage media held by the Contractor after the expiry of the Contract.
- A full list of your rights under the General Data Protection Regulation (GDPR) is accessible at: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>.
- You have the right to withdraw your consent at any time where Defra and the Contractor are relying on consent to process your personal data.
- You have the right to lodge a complaint with the Information Commissioner's Office (supervisory authority) at any time. Should you wish to exercise that right full details are available at: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>.