

# Privacy Notice

## **Privacy Notice for the Evaluation of the Climate Change Agreements Scheme**

- The data controller is the Department for Business, Energy & Industrial Strategy (BEIS). You can contact the BEIS DPO at: BEIS Data Protection Officer, Department for Business, Energy and Industrial Strategy, 1 Victoria Street, London SW1H 0ET. Email: [dataprotection@beis.gov.uk](mailto:dataprotection@beis.gov.uk).
- The Contractor for Evaluation of the Climate Change Agreements scheme (the Contract is CAG Consult LLP (trading as CAG Consultants), a limited liability partnership registered in England under number OC374324. You can contact CAG Consultants' Data Protection Officer at 150 Minories, London, EC3N 1LS. Email: [privacy@CAGConsult.co.uk](mailto:privacy@CAGConsult.co.uk).
- BEIS and its Contractor will be processing your personal data solely for research purposes.
- BEIS are collecting your data as part of their public task, and CAG Consultants are processing your data on behalf of BEIS.
- We (CAG Consultants) may share your personal information with the sub-contractors that we are using to help us deliver the evaluation. Where we do this, we require the sub-contractors to meet data protection requirements, and only process data in the ways described in this privacy notice. Our sub-contractors for this contract are:
  - Winning Moves
  - University College London
  - Cambridge Econometrics
- We may share your personal information with other third parties where required by law, or where we have another legitimate interest in doing so, for example:
  - electronic survey service providers
  - off-site archiving and storage facilities
  - IT (including back-up) services
- All our third-party service providers are required to take appropriate security measures to protect personal information about Data Subjects in line with the law. We do not allow our third-party service providers to use the personal data of Data Subjects for their own purposes. We only permit them to process such personal data for specified purposes and in accordance with our instructions.
- Your personal data will not be shared or disclosed to any other party outside BEIS, the Environment Agency and the Contractor without your explicit consent.
- CAG Consultants use some processors whose servers and offices are located in the USA, so your personal information may be transferred to, stored, or processed in the USA. These processors participate in, and have certified their compliance with, the EU-U.S. Privacy Shield Framework. They are committed to subjecting all personal information about Data Subjects received from

European Union member countries in reliance on the Privacy Shield Framework, to the Framework's applicable principles.<sup>1</sup>

- The personal information you provide will be passed to BEIS at the end of the Contract and will be erased from any computers, storage devices and storage media held by the Contractor after the expiry of the Contract. BEIS will retain your personal data until July 2020 and this may be shared with the Environment Agency for administrative purposes only. However, if you agree to be re-contacted for further research, BEIS will retain your personal data until July 2021.
- Any data or research input that you share with the Contractor on a confidential basis will be passed to BEIS in an anonymous form that cannot be linked with your personal data, unless you have given explicit consent for your data and views to be identified to BEIS.
- A full list of your rights under the General Data Protection Regulation (GDPR) is accessible at: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>.
- You have the right to withdraw your consent at any time where BEIS and the Contractor are relying on consent to process your personal data.
- You have the right to lodge a complaint with the Information Commissioner's Office (supervisory authority) at any time. Should you wish to exercise that right full details are available at: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>.

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<sup>1</sup> The GDPR does not impose a requirement for personal data to remain within the EU. In fact, the GDPR permits the transfer of personal data to non-EU countries in line with a number of recognized methods, including standard contractual clauses and frameworks such as the EU-US Privacy Shield.