

Carbon Reduction Plan 2021-22

Supplier name: CAG Consultants

Publication date: 21st February 2023

Commitment to achieving Net Zero

CAG Consultants is committed to achieving Net Zero emissions by 2030.

Baseline Emissions Footprint

Baseline Year: Apr 2019 – end March 2020			
Additional Details relating to the Baseline Emissions calculations.			
<p>We have used 2019/20 emissions data (from the reporting year which runs from 1st April 2019 to 30th March 2020) as our baseline. This period gives a more accurate picture of our typical annual carbon footprint, compared with the reporting periods for 2020/21 during which, like many organisations, our business was significantly disrupted by the COVID-19 pandemic, making these unsuitable for use as baseline years from which to measure progress.</p> <p>CAG Consultants has a somewhat atypical operational structure, which results in all emissions being within Scope 3. Since CAG's employee and partners are all home-based and the company owns no vehicles, CAG has no Scope 1 emissions. Although electricity is used in home offices, the purchase of this electricity is not by CAG. CAG therefore has no Scope 2 emissions either.</p> <p>Although emissions from employee teleworking is an optional reporting element, we have included it here due to its relative significance within our overall carbon footprint.</p>			
Baseline year emissions			
EMISSIONS	TOTAL (tCO ₂ e)		
Scope 1	0		
Scope 2	0		
Scope 3 (Included Sources)	9.4 Included sources:		
		tCO ₂ e	Comment
	4. Upstream transportation & distribution	0	Not relevant
	5. Waste generated in operations	0	Although CAG generates waste (e.g. paper), amounts are likely negligible and not separated from household waste so not currently reported

	6. Business travel	2.36	
	7. Employee commuting	0	All staff home-based
	Employee teleworking (optional)	7.05	
	9. Downstream transportation & distribution	0	Not relevant
Total Emissions	9.4		

Current Emissions Reporting

Reporting Year: April 2021 – end March 22			
EMISSIONS	TOTAL (tCO ₂ e)		
Scope 1	0		
Scope 2	0		
Scope 3 (Included Sources)	4.6		
	Included sources:		
		tCO ₂ e	Comment
	4. Upstream transportation & distribution	0	Not relevant
	5. Waste generated in operations	0	Although CAG generates waste (e.g. paper), amounts are likely negligible and not separated from household waste so not currently reported
	6. Business travel	0.17	
	7. Employee commuting	0	All staff home-based
	Employee teleworking (optional)	4.43	
	9. Downstream transportation & distribution	0	Not relevant
Total Emissions	4.6		

Emissions reduction targets

In our previous carbon reduction plan (2020-21), we projected that carbon emissions would decrease to 7 tCO₂e by 2026. This would have been a reduction of 25% on the baseline year emissions of 9.4tCO₂e. From 2026, we also aimed to achieve a further 25% reduction from the baseline by 2030, i.e. an overall 50% reduction in emissions from the baseline year by 2030.

It should be noted we have already exceeded the target of a decrease to 7 tCO₂e by 2026 (emissions are 4.6tCO₂e in 2021-22). We have therefore set a revised target of achieving a footprint of no more than 4tCO₂e by 2026.

CAG is a low-emissions business by design with all staff working full-time at home. Other than running home offices, the principal source of emissions is business travel. Efforts to reduce emissions continue, as outlined below, however the opportunities for significant reduction are relatively limited because of the low emissions way in which the business operates.

It is therefore anticipated that a reliance on offsetting to compensate for residual emissions may be necessary sooner rather than later. We anticipate that, by 2030 at the latest, all significant opportunities for further reducing emissions will have been taken and net zero (via offsetting the residual emissions) will be feasible at that point.

It should be noted that we have also estimated emission sources within our published company carbon footprint which are not included above, including emissions from all purchased goods and services. We will be taking steps to reduce emissions from these sources too.

Carbon Reduction Projects

CAG has a long-standing environmental management system, which is updated on an annual basis. Actions implemented as part of this process include LED lighting within home offices, reviewing and strengthening our use of transport policy and reviewing the environmental performance of meeting venues used.

Although a very significant reduction in emissions from the baseline was seen in the most recent reporting year, this was partly due to a reduction in the number of partners. Nevertheless, we will continue to focus on measures to reduce emissions from our two principal sources:

- Homeworking: We will continue to engage with staff regarding improving the efficiency of equipment used, reducing emissions from the heating of home offices, and sourcing energy from renewable sources.
- Business travel: We will seek to maximise the opportunities to avoid travel for meetings and use public transport or active travel where possible. Our use of transport policy will also be reviewed on an annual basis to ensure that emissions from travel are minimised.

Declaration and Sign Off

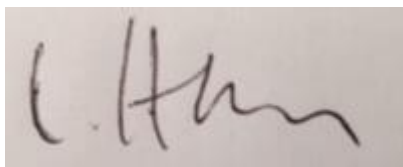
This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



Lucy Harbor, CAG Partner

Date:21st February 2023.....